



Office of the City Manager

05

CONSENT CALENDAR
January 18, 2022

To: Honorable Mayor and Members of the City Council
From: Dee Williams-Ridley, City Manager
Submitted by: Lisa Warhuus, Director, Health, Housing & Community Services
Subject: Contract No. 32000117 Amendment: Berkeley Food & Housing Project for Administrative Services

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 32000117 with Berkeley Food & Housing Project (BFHP) to administer Flexible Spending Programs for Mental Health Division (BMH) programs and to provide rental subsidies for the Russell Street Residence through June 30, 2022 in an amount not to exceed \$2,824,024. This will extend the existing contract by one year and add \$916,731 in funding.

FISCAL IMPACTS OF RECOMMENDATION

Funds for the scope of work in the amount of \$916,731 will be provided from ERMA GL Code 315-51-503-526-2017-000-451-636110-, which comes from the Mental Health Services Act (MHSA) Community Services & Supports funding category. Funding is will be appropriated in the Second Amendment to the FY 2022 Annual Appropriations Ordinance.

CURRENT SITUATION AND ITS EFFECTS

Contract No. 32000117 has two distinct elements: Russell Street Residence (RSR) and Flexible Spending Programs (Flex Funds). Berkeley Mental Health (BMH) is proposing to add funding to subsidize costs for operating RSR, and to provide funding for Flex Funds utilized by BMH clients.

RSR is a board and care facility which provides supportive housing for high need mental health clients. A daily subsidy is needed to cover the costs of operating the program. RSR provides up to 17 beds per night for some of the most vulnerable members of our community. \$534,315 will be allocated for RSR in FY 2022. In addition, funding in the amount of \$47,716 will be used to cover rental increase backpay for FY 2021. The amounts allocated for the BMH Flex Funds will also change according to the needs of the respective programs, and a total of \$335,000 will be allocated for all Flex Funds. As a result, a total of \$916,731 will be added to the contract Not to Exceed amount.

The Flex Funds allow case managers to purchase items to support activities of daily living for BMH clients. BFHP will charge a flat fee of \$1,850 per month for administration and record keeping of these funds. In general, the amounts set aside for each program will remain similar to FY 2021. The exceptions are eliminating funding for the Homeless Outreach and Treatment Team (since that team has been discontinued) and increasing funding for the Homeless Full Service Partnership accordingly. In addition, based on staff input, Flex Funds for the Children's Full Service Partnership are being increased to \$30,000 to better meet client needs.

BACKGROUND

The City initially contracted with BFHP in December 2019 to provide these services and has extended and increased it twice since then. BFHP has done a satisfactory job administering these programs, and staff would like to ensure they can continue completing this necessary work to support some of the City's most vulnerable residents.

Council previously approved undertaking the Flex Funds and RSR activities in its adoption of the MHSA Three Year Program and Expenditure Plans (Three Year Plans) and Annual Updates on July 27, 2021 via Resolution No. 69,999-N.S. Funding for these services and supports has been included in the FY 2022 Budget.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

RATIONALE FOR RECOMMENDATION

Rental costs for Russell Street Residence increased during Fiscal Year 2021. This amendment will allow us to reimburse BFHP for costs incurred operating the RSR Board and Care for FY 2021, and to cover operating costs for FY 2022. BFHP has administered Flex Funds for many years, and these have proven invaluable in providing a wide variety of supports for mental health division clients. The amendment will also add one year of funding to the contract; ensuring no break in services and allowing a vital community organization to continue their important work.

ALTERNATIVE ACTIONS CONSIDERED

Staff did not identify an alternative action that would be consistent with the adopted MHSA Three-Year Plan.

CONTACT PERSON

Conor Murphy, Assistant Management Analyst, HHCS, 510-981-7611
Steven Grolnic-McClurg, Manager of Mental Health Services, HHCS, 510-981-5249

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 32000117 AMENDMENT: BERKELEY FOOD & HOUSING PROJECT
FOR ADMINISTRATIVE SERVICES

WHEREAS, City Council approved the MHSA Plan Fiscal Year 2019-2020 Annual Update on July 23, 2019 by Resolution No. 69,033-N.S., which included funding for the programs to be included in the contract here; and

WHEREAS, City Council approved participation in the Homeless Mentally Ill Outreach and Treatment allocation funding on September 13, 2018 by Resolution No. 68,592-N.S.; and

WHEREAS, on December 3, 2019 via Resolution No. 69,192-N.S., City Council approved a contract with Berkeley Food and Housing Project for Flexible Spending Programs and the Russell Street Residence; and

WHEREAS, on May 26, 2020 via Resolution No. 69,404-N.S., City Council approved amending Contract No. 32000117; and

WHEREAS, on July 14, 2020 via Resolution No. 69,492-N.S. City Council approved amending Contract No. 32000117; and

WHEREAS, community input and stakeholder feedback has determined a need for the programs being funded; and

WHEREAS, the Berkeley Food and Housing Project has been a trusted partner in the implementation of a variety of programs in collaboration with the City; and

WHEREAS, funds in the amount of \$916,731 are available in FY2022 in ERMA GL Code 315-51-503-526-2017-000-451-636110-.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute an amendment to Contract No. 32000117 with the Berkeley Food and Housing Project for administrative services through June 30, 2022 in an amount not to exceed \$2,824,024. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.

